

# EXHIBIT E

## DESCHUTES COUNTY FAIRGROUNDS SOLAR PV PROJECT PROPOSAL SCORE CARD - RFP FOR SOLAR PV & RELATED SERVICES

COMPANY NAME:

Refer to pages 3 through 7 of the RFP, "Section C: Required Solar PV Services", "Section D: Submission Requirements," and "Section E: Evaluation Criteria"

SCORING - by \_\_\_\_\_

EVALUATION CRITERIA	POINTS
<b>Cover Letter</b> <ul style="list-style-type: none"><li>a. Proposer's name, address, telephone number, email, &amp; website</li><li>b. Point of Contact with phone number and email</li></ul>	(Pass/Fail)
<b>Proposed Responder's Project Team</b> <ul style="list-style-type: none"><li>a. Team members' name(s)</li><li>b. Relevant credentials</li><li>c. Role/responsibility on the project</li><li>d. Summary of team members' experience that is directly relevant to the Fairgrounds Solar Project.</li></ul>	(Max Points 20)
<b>Responder's Approach to Provide Solar PV &amp; Related Services</b> <ul style="list-style-type: none"><li>a. Plan to achieve the scope of work objectives<ul style="list-style-type: none"><li>1) Stakeholder &amp; design team engagement</li><li>2) Solar design selection process recommendations.</li></ul></li><li>b. Proposed contract terms. (Details on contract requirements are included in "Section F: Insurance &amp; Contracting" of the RFP)</li></ul>	(Max Points 20)
<b>Responder's Customer Service</b> <ul style="list-style-type: none"><li>a. Plan to resolve manufacturer errors and damaged product.</li><li>b. Delivery/Installation management plan</li><li>c. Training and Maintenance program</li></ul>	(Max Points 20)

EVALUATION CRITERIA	POINTS
<b>Responder's Related Project Experience</b> a. <b>Project Profiles:</b> Provide experience in the successful completion of similar projects in scope, size, and focus that best illustrate the Responder's experience & abilities.	(Max Points 15)
<b>Responder's References</b> a. Three (3) Owners / Two (2) Owners & one (1) Consultant	(Max Points 10)
<b>Responder's Billing Rates/Fee Schedule</b>	(Max Points 15)
<b>Attachments</b> a. Exhibit C: Signature Sheet	(Pass/Fail)
<b>OVERALL PROPOSAL</b>	(Max Points 100)

## RANKING

A select scoring panel will evaluate submissions based on the criteria identified in the RFP. The panel will meet & discuss proposers' strengths and weaknesses, and determine a ranking based on which bid package will provide the best value for the project in terms of cost, schedule, and coverage of the required scope of services.

### PROVIDE VENDOR RANKING:

- 1)
- 2)
- 3)

Responders often would like to know how they could improve or better respond to RFP's in the future; please provide "hits" and "misses" comments that specifically address the submission items, response, etc. This information could be used if a "debrief" is requested by the responder.

	HITS
1	
2	

3	
4	
5	
6	
7	
8	

	MISSES
1	
2	
3	
4	
5	
6	
7	
8	